Apology Email

TO: [Topstechno@gmail.com](mailto:Topstechno@gmail.com)

From: [pranshuxyz@gmail.com](mailto:pranshuxyz@gmail.com)

Subject: Apologizing for my late submission of assignment

Dear Ma’am,

My reason to write this email is to apolozise for my late submission of my assignment.

I did not submit it on time because I had to visit my hometown for one of my close relatives marriage. I did not inform this to you as it was a last minute plan from my family to visit the hometown and due to this I submitted the assignment a little bit late.

I apolozise again for my mistake please note that this will not happen again

Best regards,

Pranshu patel